

Annexure B

Capturing of Beneficial Owner Details in Online Registration and Modification

- Select 'other details' tab from Non-individual Registration/Modification menu
- Select '*Relationship with applicant*' as 'Others' from drop down list. On selecting 'Others', a field will be enabled where description indicating nature of Beneficial Ownership can be captured. Sample of Beneficiary Ownership details that can be captured is given in the table below

Table A – Sample Beneficiary Ownership Details

Beneficial Owner
Promoter & Beneficial Owner
Whole Time Director & Beneficial Owner
Trustee & Beneficial Owner
Authorised Signatory & Beneficial Owner
Partner & Beneficial Owner
Director & Beneficial Owner

Identity Details	Address Details	Other Details	Documents Status															
<p>Other Details</p> <p style="text-align: right;">* Indicates Mandatory Field</p> <p>Gross Annual Income : * BELOW RS. 1 LAC</p> <p>Net Worth Amount : * 6565 Net Worth as on(Date) : * 05 / 05 / 2013 <small>(Networth Date Should Not Be Older Than 1 Year and 1 Month)</small></p> <p>Applicable to You : <input type="radio"/> Politically Exposed Person (PEP) <input type="radio"/> Related to Politically Exposed Person (PEP) Refresh PEP</p> <p>Please tick, if applicable, for any of your authorized signatories/Promoters/Partners/Karta/Trustees/whole time directors</p> <p>Any Other Information : <input type="text"/></p>																		
<p>Other Details</p> <table border="1"> <thead> <tr> <th>Name *</th> <th>Relationship With Applicant *</th> <th>PAN *</th> <th>UID</th> <th>DIN</th> </tr> </thead> <tbody> <tr> <td>RAJENDRA KUMAR</td> <td>OTHER ▼ BENEFICIAL OWNER, ▼</td> <td>AEDTG5664J</td> <td></td> <td></td> </tr> <tr> <td></td> <td>-- Please Select -- ▼</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Name *	Relationship With Applicant *	PAN *	UID	DIN	RAJENDRA KUMAR	OTHER ▼ BENEFICIAL OWNER, ▼	AEDTG5664J				-- Please Select -- ▼			
Name *	Relationship With Applicant *	PAN *	UID	DIN														
RAJENDRA KUMAR	OTHER ▼ BENEFICIAL OWNER, ▼	AEDTG5664J																
	-- Please Select -- ▼																	

Capturing of Beneficial Owner Details in File based Registration and Modification

Field - Relationship with Applicant

Static Code	Static Code Description
01	Promoter
02	Partner
03	Karta
04	Trustee
05	Whole time Director
99	Others *

*Provide description for 'Others' as mentioned in table A in the designated field given in file format.